

**STAC Minutes
November 13, 2006
DNR Conference Center**

Attendance (X denotes attendance):

	Adams, Cheri
X	Anderson-Harper, Rosie
	Barnett, Sheila
X	Bassett, Cindy
	Bode-Oliver, Elaine
	Charrier, Jim
	Dudenhoeffer, Keith
X	Forbis, Allan
X	Hillstrom, Victoria
	Horn, Denise
	Howard, Bryan
	Jackson, James
	Kempker, Judy
	Krause, Guy
X	Matthews, Mechelle
	Mixon-Page, Lorraine
	Mundell, Jessica
	Oetting, Beth
	Robinett, Darlene

	Rockers, Paul
X	Roesti, Jane
	Sarver, Carla
	Scroggins, Cynthia
	Smith, Pat
	Snyder, Mary
	Stixrud, Mary
X	Struempf, Beverly
	Verslues, Lisa
X	Waller, Michele
X	Webb, Becky
	White, Donna (represented by Zemichael Negussie and Roxy Flores)
	Wilson, Barbara
X	Wiseman, Geri
X	Wolken, Gail
	Yahnig, Ed

Co-Chairperson Beverly Struempf called the meeting to order and welcomed all members and guests.

Lisa Balty – ASTD

Lisa shared that the Central Missouri chapter has been in existence for over 30 years. Currently, there are 51 active members from a cross section of state government, university staff and private sector. Members often come from a blend of training and/or human resource background. Lisa asked the committee for feedback as to why state government participation has declined. Issues that were raised included financial (some state agencies have stopped paying association dues) and difficulty with registration in meetings if it is not done in advance. Feedback was also shared that consideration be given to offering group rates or agency dues be considered and that agencies have the ability to rotate membership from one employee to another (i.e., when scheduling doesn't allow member to attend). The membership dues are \$50.00 a year. Individuals can choose whether they attend meetings. Meetings include a lunch and one-hour meeting. Monthly meeting cost is \$15.00 for members and \$20.00 for non-members. They will be shifting to \$30.00 a meeting for non-members. They are doing this to encourage membership. Lisa clarified that the dues also cover costs for newsletters, board member professional development opportunities, and a local ASTD web-site (www.cmoastd.org). They balance topics to include training topics as well as other educational topics (pod casting, ergonomics).

Membership Plus allows you to pay for your membership dues and the 9 regular meetings -- \$150.00.

Lisa shared that national membership allows access to a T&D Magazine; certification programs; access to the national web-site; access to discounted books; and a library of on-line resources,

Listserv

Cindy Bassett explained the Listserv and the benefits of using it (distribution doesn't have to be maintained, record of conversation on a topic, ready access to the current distribution listing). She also provided instructions on using the Listserv including use of archives, changing subscription status, etc.).

Approval of Meeting Minutes

Meeting minutes were distributed prior to the meeting and feedback was requested in the meeting. No further comments/suggestions were recommended.

Announcements

Michelle Waller asked about the development of a resource listing for training videos, DVDs, etc. Cindy shared that there is an ability to use their library cataloging system to schedule videos in stock. They have some videos available, but determined purchasing a collection was cost prohibitive. She asked that consideration be given to donating videos. Allan suggested that consideration be given to companies that allow for video packaging where an agency (or state government as a whole) would have access to a number of videos that they use and return in a given time period.

Office of Administration Update

Allan shared that a training course has been scheduled for January 31, 2007 titled -- ***Improving Supervisory and Managerial Performance and Productivity with the Power of Influence***. The cost will be \$95.00 per employee.

Allan shared that the new performance system will be on-line for use in April. Agencies need to start work on how this is going to be used in their agency. Pre-work necessary is to learn more about the components and start working on objectives for each of these components. Additionally, agencies need to plan for training delivery. Train-the-Trainer sessions are projected for February 2007.

The Division of Personnel/Office of Administration annual report is now complete. Allan shared the section regarding management training.

Reminders

The next STAC meeting is scheduled on **December 11, 2006** at 1:30 in the basement conference room of the Conservation Employees Credit Union. From 12:30 to 1:30, a holiday gathering will be held for those that would like to attend.